



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

STUDY CENTRE CODE : 2802, ST. XAVIER'S COLLEGE
30, PARK STREET, CALCUTTA - 700 016, PHONE : 247-6035

DR. ASOKE NATH, M.Sc., Ph.D.
Co-ordinator

October 31, 1999

To
Shri Mrintyunjay Poddar,
Executive Engineer (Mech.),
DVC, Calcutta-54.

Sub: Request for holding classes for our MBA Students.

Dear Sir,


I am happy to inform you that the St. Xavier's College Study Centre of Indira Gandhi National Open University has recommended you as Visiting Faculty Member for Management Programme of the University.

I shall be happy if you kindly extend your co-operation in taking classes for our MBA students on Saturdays/Sundays only. The exact time schedule may be adjusted according to your convenience and our class routine.

Yours faithfully,


(Dr ASOKE NATH)
CO-ORDINATOR

31/10/1999


CO-ORDINATOR
Indira Gandhi National Open University
Study Centre Code : 2802
St. Xavier's College
30, Park Street
Calcutta-700 016

Scottish Church College

1 & 3, Urquahart Square
Kolkata – 700006

Dept. of Business Administration

Ph. No. 2360-7533

To

20-08-2005

Mr. Mrityunjay Poddar

Senior Divisional Engineer (Mech)

Materials Management Dept.

DVC

Kolkata – 700054

Sub: Request for taking classes for our BBA students.

Dear Sir,

I am happy to inform you that Scottish Church College, Dept. of Business Administration has recommended you as a Visiting Faculty Member for our BBA (Hons) Course conducted under Calcutta University.

I shall be happy if you kindly extend your co-operation in taking classes for our BBA students on every Saturday from 1:00 pm to 3:00 pm. The exact time schedule may be adjusted according to your convenience and our class routine.

With kind regards.

Yours truly,



Prof. A.K. Barman

Course Co-ordinator

DEPARTMENT OF BUSINESS ADMINISTRATION
SCOTTISH CHURCH COLLEGE
CALCUTTA-6



ST. XAVIER'S COLLEGE
DEPT. OF BUSINESS ADMINISTRATION

30, PARK STREET, KOLKATA - 700 016

To,
Mr. Mrityunjay Poddar
Senior Divisional Engineer (Mech.)
Materials Management Dept.
DVC
Kolkata - 700054

Date : 31.10.2003

Sub. :- Request for taking classes for our BBA Students.

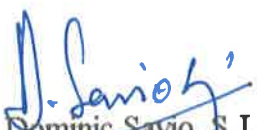
Dear Sir,

I am happy to inform you that St. Xavier's College, Dept. of Business Admn., has recommended you as a Visiting Faculty Member for our BBA(Hons.) course conducted under Calcutta University.

I shall be happy if you kindly extend your co-operation in taking classes for our BBA students on every Friday from 6:00pm to 8:00pm. The exact time schedule may be adjusted according to your convenience and our class routine.

With kind regards.

Yours sincerely,


Fr. Dominic Savio, S.J.
Co-ordinator

Coordinator
Dept. of Business Administration
St. Xavier's College
Kolkata - 700 016

12-10-02
26-12-02 12-10-02
Saturday



Estd. 1979

Tel. (033) 337 2592
(0343) 558270/552417
Fax (033) 334 9183

अंतराष्ट्रीय प्रबंध विज्ञान संस्थान
INTERNATIONAL INSTITUTE OF MANAGEMENT SCIENCES

REGD. OFFICE : CF-151, SALT LAKE CITY, KOLKATA - 700 064, INDIA.

No. IIMS/982-A(III)/2002/1982
September 18, 2002

To

Mr. Mrityunjay Poddar
22, Potary Road,
Kolkata - 700015.

Dear Sir,

We have decided to hold evaluation of the answer scripts of the examination held in the month of September 2002, at the premises of the Kolkata Office of the Institute on 10th October, 2002 at 12 noon. You are selected to act as an examiner of

1. Human Resource Management
2. Managing Men
3. (a) Human Resource Planning and Development
(b) Social Security & Labour Welfare
(c) Collective Bargaining & Disciplinary Procedure
(d) Wages & Salary Administration
(e) Industrial Relations
(f) Wages & Salary Administration & Social Security

You are hereby requested to let this Institute know your acceptance of the offer in writing by 28th September 2002.

Thanking you,

Yours sincerely

(Dr. S.K. Bhattacharyya)
Secretary, Examination Committee.